

CONSTITUTION OF: Bypass Not A27 Throughpass Residents' Action Group

ADOPTED ON: 26 April 2017

1 Name

The name of the Residents' Action Group shall be: Bypass not A27 Throughpass

2 Aims

The aims of the Group shall be to:

- To achieve a bypass for Worthing;
- To engage in the significant proposals that will change the A27 between the Shoreham Flyover and the A280 Clapham/Patching junction.
- To ensure practicable proposals are acceptable to affected residents and independently verifiable as likely to improve traffic flows.
- To propose improvements to relevant authorities for consideration.
- To oppose dualling the A27 through the Worthing area.

We are non-political. We believe Worthing deserves better for every resident and business.

3 Powers

In order to achieve its aims the Group may:

1. Raise money
2. Open bank accounts
3. Organise appropriate meetings
4. Work with other groups and exchange information
5. Do anything which is lawful which will help to fulfil its aims

4 Membership

1. Membership of the Group shall be open to any person or any organisation living or located in the Worthing and Lancing area who is interested in helping the Group to achieve its aims and agree to abide by the rules of the Group.
2. Membership shall be dependent on payment of any subscription agreed by the Management Committee.
3. Membership shall be available to anyone without regard to gender, race, nationality, disability, sexual preference, religion or belief.
4. Every individual member and each organisation shall have one vote at General Meetings.

5. The membership of any member may be terminated for good reason by the Management Committee but the member has a right to be heard by the Management Committee before a final decision is made.
6. Each member organisation shall appoint a representative to attend meetings of the Group and notify the Group's Secretary of that person's name.
7. Membership fee will be a minimum of £5 per year.

5 Management

The Group shall be administered by a Management Committee of the five Officers and not more than 10 other members elected at the Group's Annual General Meeting (AGM).

The Officers of the Management Committee shall be: the Chairperson, the Treasurer, the Secretary, Press Officer and Membership Secretary.

The Management Committee shall meet at least 6 times a year.

The Chairperson shall Chair meetings of the Group and in their absence another officer shall chair the meeting.

The quorum for Management Committee meetings shall be 50% of Committee members.

Voting at Management Committee meetings shall be by show of hands. If there is a tied vote then the Chairperson shall have a second vote.

The Management Committee may by a two-thirds majority vote and for a good and proper reason remove any Committee member, provided that person has the right to be heard before a final decision is made.

The Management Committee may appoint another member of the Group as a Committee member to fill a vacancy provided the maximum number is not exceeded.

6 Duties of the Officers

(a) The duties of the Chairperson are to:

- chair meetings of the Committee and the Group
- represent the Group at functions/meetings that the Group has been invited to act as spokesperson for the Group when necessary

(b) The duties of the Secretary are to:

- take and keep minutes of meetings
- prepare the agenda for meetings of the Committee and the Group in consultation with the Chairperson
- deal with correspondence
- collect and circulate any relevant information within the Group

(c) The duties of the Treasurer are to:

- supervise the financial affairs of the Group
- keep proper accounts that show all monies collected and paid out by the Group

(d) The duties of the Membership Secretary are to:

- maintain the membership list
- communicate with members

(e) The duties of the Press Officer are to:

- liaise with the media
- prepare publicity material to send to the media
- maintain the web site
- develop campaign communication and materials

7. Finance

- Any money obtained by the Group shall be used only for the Group to further its aims.
- Any bank accounts opened for the Group shall be in the name of the Group. Any such account must be authorised by a resolution of the Management Committee
- Any cheques issued shall be signed by the Treasurer and one other nominated official.

8 Annual General Meeting

- The Group shall hold an Annual General Meeting (A.G.M.) in the month of March.
- All members shall be given at least fourteen days' notice of the A.G.M. and shall be entitled to attend and vote.
- The quorum for an AGM shall be 5% of members.
- The business of the A.G.M. shall include:
 1. receiving a report from the Chairperson on the Group's activities over the year
 2. receiving a report from the Treasurer on the finances of the Group
 3. receiving reports from other officers
 4. electing a Management Committee
 5. considering any other matter as may be decided.

9 Extraordinary General Meeting

An Extraordinary General Meeting may be called by the Management Committee or by any 10% members to discuss an urgent matter. The Secretary shall give all members fourteen days' notice of any Extraordinary General Meeting together with notice of the business to be discussed. All members shall be entitled to attend and vote.

10 Alterations to the Constitution

Any changes to this Constitution must be agreed by at least two-thirds of those members present and voting at any General Meeting.

11 Dissolution

The Group may be wound up at any time if agreed by two-thirds of those members present and voting at any General Meeting. In the event of winding up, any assets remaining after all debts have been paid shall be given to appropriate local charities.

This constitution was adopted at a general meeting of the Group on

26 April 2017

Signed by:

Chairperson:

Secretary:

Treasurer: